

City Hall Commons * Room 101 * 201 East Washington Street * Syracuse, NY 13202-1426 * 315-448-8640

For office use only:

District: Filing Date: Case #:
 Resubdivision Lot Alteration

SUBJECT PROPERTY ADDRESS(ES):

TAX MAP NUMBERS: (of each property involved)

Section: Block: Lot: Section: Block: Lot:
Section: Block: Lot: Section: Block: Lot:

PROPERTY OWNER(S): (If more than one owner, attach additional pages)

NAME:
MAILING ADDRESS:
ZIP: DAYTIME PHONE:
HOME PHONE: E-MAIL:

REPRESENTATIVE: Attorney or Other contact:

(Complete only if a representative is involved with this application)

NAME:
MAILING ADDRESS:
ZIP: TELEPHONE: E-MAIL:

CURRENT LAND USES ON ALL INVOLVED PROPERTIES:

CURRENT DESCRIPTION OF ALL STRUCTURES ON ALL INVOLVED PROPERTIES:

DESCRIBE THE REASON FOR YOUR REQUEST and YOUR OVERALL PROJECT IN DETAIL:

IS THIS RESUBDIVISION/LOT ALTERATION PART OF A LARGER OVERALL PROJECT?

YES NO

***NOTE: IF THE PROPOSED USE DOES NOT COMPLY WITH APPLICABLE ZONING LAWS
ADDITIONAL APPLICATIONS MAY BE NECESSARY.**

SEP 17 2018

DECLARATION

I understand that false statements made herein are **punishable as a Class A Misdemeanor, pursuant to Section 210.45 of the Penal Law of the State of New York.** I declare that, subject to the penalties of perjury, any statements made on this application and any attachments are the truth and to the best of my knowledge are correct.

I also understand that any false statements and/or attachments presented knowingly in connection with this application will be considered null and void.

CURRENT PROPERTY OWNER SIGNATURE

As listed on the City of Syracuse Tax Assessment Roll. If not listed as the owner on the current rolls, please include a proof of ownership, for example, a copy of the deed. Attorney's signing on behalf of the owner must include a one page letter describing the legal representative arrangement. Architects, engineers, contractors, tenants, etc. cannot sign on behalf of the property owner. If property owner is a Corporation or an Organization, then the person signing must provide verification they are a member of such, and can sign on the owners' behalf.



9/14/16

CURRENT PROPERTY OWNER SIGNATURE

DATE

John Murray, CFO
Loretto Housing Development Fund Co., Inc.

Please legibly PRINT SIGNATURE NAME and TITLE

REQUIRED SUBMITTALS

- APPLICATION** – Must be **completely filled out** including tax map numbers, and current and proposed uses of property/properties and must be signed by the property owner(s) or legal representative(s).
- SHORT ENVIRONMENTAL FORM** – Must be completely filled out (side one only) and signed.
- MAPS – RESUBDIVISION/LOT ALTERATION MAPS –**
 - a. **7 COPIES** – Drawn by a licensed land surveyor on paper. If maps are larger than 11 x 17, then a reduced copy must also be submitted.
 - b. Must show existing and proposed lot lines along with addresses and new lot numbers (see attached example). Must also illustrate all existing and any proposed physical features on the property (i.e. driveways, walkways, retaining walls, fences, etc.)
 - c. Must also contain a location map for the subject property.
 - d. Please have your land surveyor contact the Onondaga County Health Department at 315-435-6600 prior to drawing your resubdivision/lot alteration map for map requirements.

***Please note that if referrals are necessary for this application, additional copies of all required materials will be requested.**

FOR STAFF USE ONLY

REFERRAL NEEDED

- ONONDAGA COUNTY PLANNING BOARD
- SYRACUSE LANDMARK PRESERVATION BOARD (This project is located within _____ Historic District; is listed individually in the National Register of Historic Places; is Eligible for inclusion in the National Register of Historic Places; or is architecturally significant).
- OTHER CITY/COUNTY/STATE AGENCY OR DEPARTMENT(S) _____

Short Environmental Assessment Form

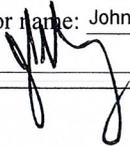
Part 1 - Project Information

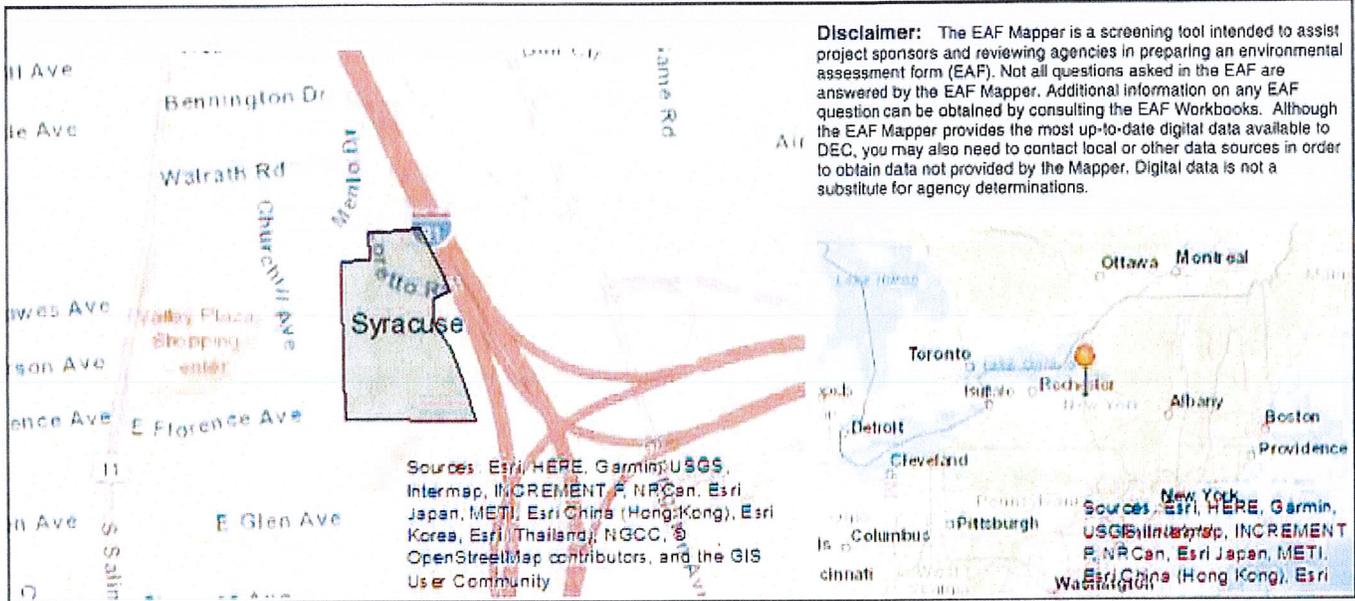
Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

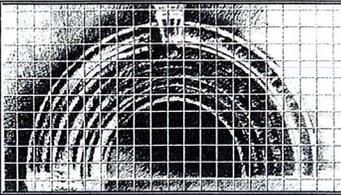
Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information			
Name of Action or Project: The Overlook at Loretto; Renovation of Existing Building			
Project Location (describe, and attach a location map): 312 Fillmore Ave. Syracuse NY, 13205			
Brief Description of Proposed Action: Proposed action consists of re-subdivision of the above parcel, renovation of the existing St. Pius building (approx. 10,185 sf footprint area) into senior housing units and the insulation of 0.33 acres of hardscape area to support parking circulation, pedestrian access, and service area (refuse removal).			
Name of Applicant or Sponsor: Loretto Housing Development Fund Co., Inc.		Telephone: 315-413-3206	
		E-Mail: jmurray@lorettosystem.org	
Address: 700 East Brighton Ave			
City/PO: Syracuse		State: NY	Zip Code: 13205
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
			YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval: NYS Homes and Community Renewal, NYS DEC, New York State Historic Preservation Office (SHPO), City of Syracuse Office of Zoning Administration			NO <input type="checkbox"/>
			YES <input checked="" type="checkbox"/>
3.a. Total acreage of the site of the proposed action?		2.74+/- acres	
b. Total acreage to be physically disturbed?		1.5+/- acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		9.5 acres	
4. Check all land uses that occur on, adjoining and near the proposed action.			
<input checked="" type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input checked="" type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)			
<input checked="" type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input checked="" type="checkbox"/> Other (specify): DOT Arterial			
<input type="checkbox"/> Parkland			

<p>18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)?</p> <p>If Yes, explain purpose and size: _____</p> <p>Temporary stormwater detention is proposed due to the presence of highly infiltrative soils, volume of runoff is anticipated to be minimal.</p>	<p>NO</p> <p><input type="checkbox"/></p>	<p>YES</p> <p><input checked="" type="checkbox"/></p>
<p>19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?</p> <p>If Yes, describe: _____</p>	<p>NO</p> <p><input checked="" type="checkbox"/></p>	<p>YES</p> <p><input type="checkbox"/></p>
<p>20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?</p> <p>If Yes, describe: _____</p>	<p>NO</p> <p><input checked="" type="checkbox"/></p>	<p>YES</p> <p><input type="checkbox"/></p>
<p>I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</p> <p>Applicant/sponsor name: John Murray, CFO Loretto Housing Development Fund Co. Date: 7/17/18</p> <p>Signature: </p>		



Part 1 / Question 7 [Critical Environmental Area]	No
Part 1 / Question 12a [National Register of Historic Places]	No
Part 1 / Question 12b [Archeological Sites]	Yes
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.
Part 1 / Question 15 [Threatened or Endangered Animal]	Yes
Part 1 / Question 15 [Threatened or Endangered Animal - Name]	Indiana Bat, Northern Long-eared Bat
Part 1 / Question 16 [100 Year Flood Plain]	No
Part 1 / Question 20 [Remediation Site]	No



Holmes King Kallquist & Associates, Architects, LLP

575 North Salina Street, Syracuse, New York 13208

Phone: (315) 476-8371

Fax: (315) 476-5420

LETTER OF TRANSMITTAL

To: Central Permit Office, City Commons, 201 East Washington Street, Room 102 Syracuse, New York 13202-1426	Date: 09/17/2018	Job No. 18025
Ph (315) 448-8640	Attention: Heather Lamendola	
Fax: (315) 448-8621	Re: The Overlook at Loretto	

We are sending you: Attached Under Separate Cover Via: Carrier

<input type="checkbox"/> Shop Drawings	<input type="checkbox"/> Inspection Report	<input type="checkbox"/> Specification/Scope
<input type="checkbox"/> Change Order	<input checked="" type="checkbox"/> Drawings	<input type="checkbox"/> Proposal
<input checked="" type="checkbox"/> Application	<input type="checkbox"/> Photographs	<input type="checkbox"/> Contract
<input type="checkbox"/> Other _____		

SEP 17 2018

Copies	Date	No.	Description
1	09/17/18		Application for Resubdivision
1	09/17/18		SEAF
7	09/17/18		Survey - Resubdivision

THESE ARE TRANSMITTED as checked below:

<input checked="" type="checkbox"/> For Review and Approval	<input type="checkbox"/> Approved as submitted	<input type="checkbox"/> Resubmit ___ copies for distribution
<input type="checkbox"/> As Requested	<input type="checkbox"/> Approved as noted	<input type="checkbox"/> Submit ___ copies for distribution
<input type="checkbox"/> For Your Use	<input type="checkbox"/> Returned for Corrections	<input type="checkbox"/> See Review Stamp for Comments
<input type="checkbox"/> For Payment	<input type="checkbox"/> See Review Stamp	<input type="checkbox"/> Returned for your files

REMARKS:

COPY TO: File	SIGNED: Laurie A. Hunt, Project Manager
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PntNo	Bearing	Distance	Northing	Easting	Description
PP			1096449.89	939821.97	
	S 35°10' E	51.55			
PP			1096407.75	939851.66	
	S 21°57' E	146.05			
PP			1096272.29	939906.27	
	S 40°53' W	240.90			
PP			1096090.14	939748.62	
	S 85°53' W	180.05			
PP			1096077.19	939569.04	
	N 49°03' W	52.91			
PP			1096111.87	939529.07	
	N 40°51' E	199.02			
PP			1096262.39	939659.27	
	N 49°03' W	22.92			
PP			1096277.41	939641.96	
	N 42°29' E	89.24			
PP			1096343.23	939702.22	
	S 49°03' E	20.54			
PP			1096329.77	939717.73	
	N 40°57' E	159.04			
PP			1096449.89	939821.97	

Closure Error Distance> 0.0000

Total Distance Inversed> 1162.21

Area: 68176 Sq.Ft., 1.57 Acres

SEP 17 2018

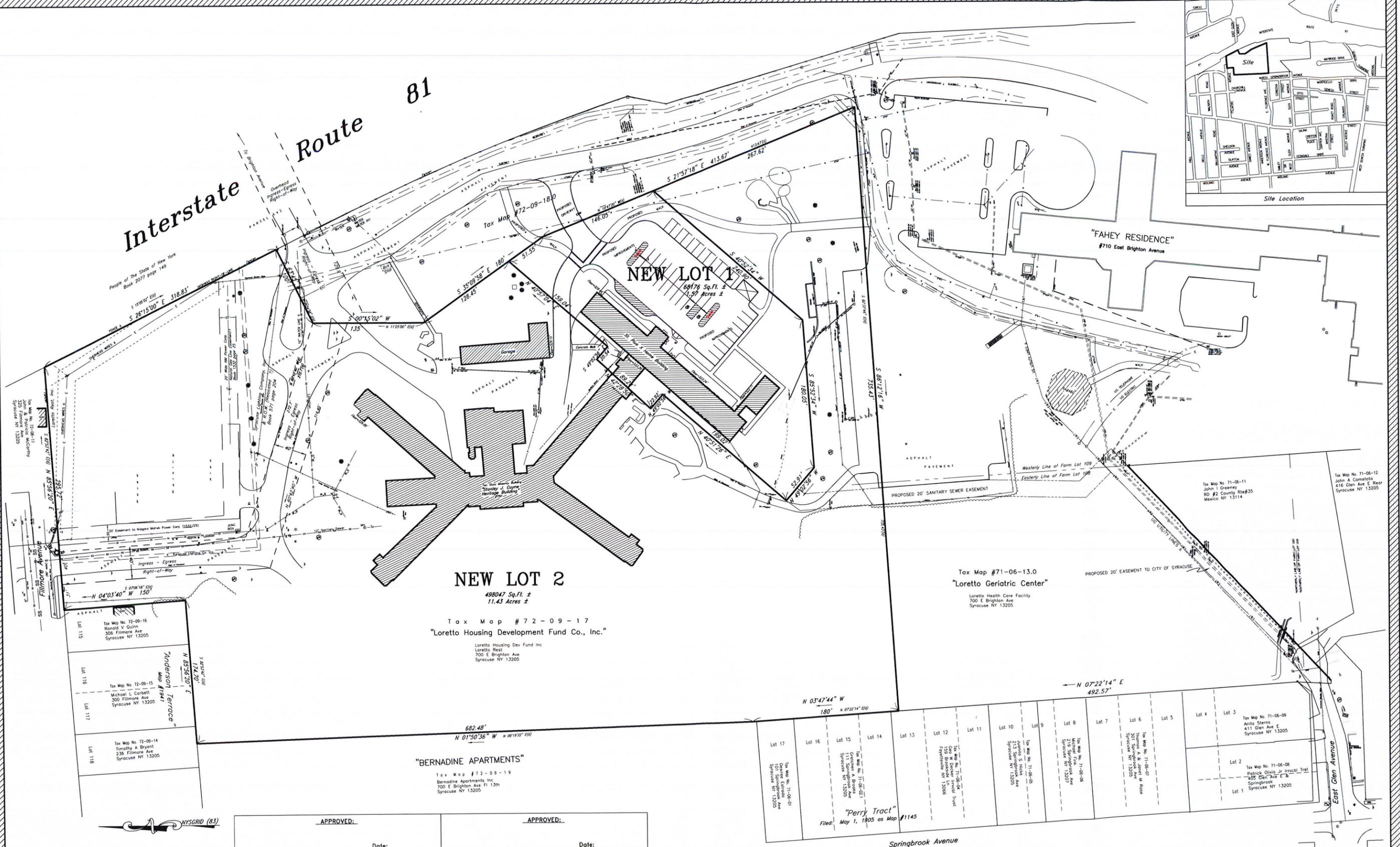
PntNo	Bearing	Distance	Northing	Easting	Description
PP			1095975.39	939272.51	
	N 03°48' W	180.00			
PP			1096155.00	939260.59	
	N 01°51' W	682.48			
PP			1096837.13	939238.64	
	N 85°56' E	174.70			
PP			1096849.50	939412.90	
	N 04°04' W	150.00			
PP			1096999.12	939402.28	
	N 85°56' E	295.72			
PP			1097020.07	939697.25	
	S 26°15' E	318.83			
PP			1096734.12	939838.27	
	S 63°45' W	100.00			
PP			1096689.89	939748.58	
	S 00°15' W	135.00			
PP			1096554.89	939747.99	
	S 35°10' E	128.45			
PP			1096449.89	939821.97	
	S 40°57' W	159.04			
PP			1096329.77	939717.73	
	N 49°03' W	20.54			
PP			1096343.23	939702.22	
	S 42°29' W	89.24			
PP			1096277.41	939641.96	
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PP			1096262.39	939659.27	
	S 40°51' W	199.02			
PP			1096111.87	939529.07	
	S 49°03' E	52.91			
PP			1096077.19	939569.04	
	N 85°53' E	180.05			
PP			1096090.14	939748.62	
	N 40°53' E	240.90			
PP			1096272.29	939906.27	
	S 21°57' E	267.62			
PP			1096024.08	940006.32	
	S 86°12' W	735.43			
PP			1095975.39	939272.51	

Closure Error Distance> 0.0000

Total Distance Inversed> 4132.84

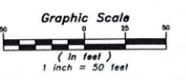
Area: 498047 Sq.Ft., 11.43 Acres

Interstate Route 81



APPROVED: _____ Date: _____
 CITY PLANNING COMMISSION SECRETARY
 CITY OF SYRACUSE

APPROVED: _____ Date: _____
 "Loretto Housing Development Fund Co., Inc."
 Syracuse, New York



NO.	DATE	BY	REVISION

NEW LOT 1 & NEW LOT 2
LORETTO ST. PIUS X HOME BUILDING
 Part of Farm Lot 109 (Onondaga) City of Syracuse
 County of Onondaga - State of New York

Made By: A.T.C. / H.B.C.
 Reviewed By: H.B.C.
 Date: 09/16/2018
 Scale: 1"=50'
 Sheet 1 of 1
 File No.: 7368H-PIUS
 Disk: CD1327

CHRISTOPHERSON
 LAND SURVEYING
 Syracuse & Tully, New York
 Syracuse, New York Phone: (315)437-9848
 Tully, New York Phone: (315)696-5956
 Fax: (315)437-4634

Certifications are not transferable to additional institutions or subsequent owners. Certifications shall run only to the person for whom the survey is prepared, and on his behalf to the title company, governmental agency and lending institution listed herein, and to the assignees of the lending institution. Property corners, if any (found or set) as noted above. Utilities and Underground Structures Not Certified. It is a violation of Article 145 of the NYS Education Law to alter this map without the direct consent of the undersigned surveyor or his successor. The undersigned surveyor hereby certifies that this map is made from an actual survey of the property shown herein.
 (VOID UNLESS SIGNED) *Jane B. Christopherson*
 A RESURVEY/UPDATE OF THIS MAP BY OTHERS VOIDS THIS CERTIFICATION

Subject to a Current Abstract of Title
 Utilities and any underground structures not certified
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NYSGRID (83)