



OFFICE OF PERSONNEL AND LABOR RELATIONS

Ben Walsh, Mayor

City of Syracuse Workplace Smoking Policy July 24, 2003

Effective April 1, 1990, the City of Syracuse adopted a Workplace Smoking Policy pursuant to and in accordance with the terms and conditions of Article 13-E, Section 1399-n et seq. of the Public Health Law of the State of New York. On January 1, 1995, the policy was revised, and stricter regulations were put into effect. On July 24, 2003, amendments to the NYS Clean Indoor Act (Article 13-E of the Public Health Law) take effect. In order to be in compliance with the new regulations, the City's Workplace Smoking Policy is amended and restated as follows:

1. Smoking is prohibited in all City buildings, facilities, workplaces, offices, lunch rooms and vehicles.
2. Department Heads are responsible for the administration and enforcement of this policy.
3. The policy shall apply to all City employees.
4. This policy shall be posted throughout the workplace. Copies of this policy are available to any existing or prospective employee upon request to the Personnel Office, Room 312 City Hall, telephone 448-8780.
5. Employees who fail to comply with this policy and applicable law will be subject to appropriate disciplinary action.
6. Questions about the terms of this policy or enforcement thereof may be directed to the Personnel Office, telephone 448-8780.

This policy is effective July 24, 2003.