



**Landmark Preservation Board  
Thursday, April 1, 2021**

Meeting Minutes

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**CALL TO ORDER**

Chair Don Radke called the meeting to order at 8:30 a.m.

**ROLL CALL**

Members Present: Tom Cantwell, Cynthia Carter, Bob Haley, Dan Leary, Julia Marshall, Don Radke, Lisa Tonzi

Excused: Jeff Romano

Staff: Kate Auwaerter

**APPROVAL OF MINUTES**

D. Leary made a motion to approve the minutes of March 18, 2021, which was seconded by J. Marshall. The minutes were approved unanimously as submitted.

**OLD BUSINESS**

CA-21-01 (M1): 506 W. Onondaga Street. Edward Barry (VIP Structures) presented the revised design for bank sign which will be located just west of the front walkway and close to the sidewalk. The sign has been reduced from 18' to 12' tall and includes a 6'x6' internally lit sign mounted on a 6'x6' masonry base.

J. Marshall made a motion to accept the application as submitted, which was seconded by B. Haley. In discussion, C. Carter stated that the sign was too tall and not pedestrian scaled. B. Haley and D. Leary agreed and recommended that the height of the base be reduced to 2' tall so that the total height of the sign was no more than 8'. E. Barry indicated that the height of the base matches the height of the raised foundation of the house. He also noted that the bank was concerned about vandalism and so wanted to keep the face of the sign above head height. On a roll call vote, the motion was approved by a majority of members; C. Carter, B. Haley and D. Leary voted to deny. The board recommended to the applicant that he confirm with the permit desk that the sign is sited the appropriate distance from the sidewalk and front walkway.

**NEW BUSINESS**

CA-21-05 120 Windsor Place. The applicant was not present. K. Auwaerter presented the application to remove three trees at the rear of the yard. She explained that the trees appear to be boxwood and were also likely volunteer. L. Tonzi made a motion to approve the application as submitted, which was seconded by C. Carter. In discussion, B. Haley asked K. Auwaerter to inquire with the property owner regarding new plantings. The motion was approved unanimously.

CA-21-06 1235 James Street. Jason Wiles (applicant) presented the application to install a 6', cedar, privacy fence around the rear yard of his property. The fence will be solid with a flat top. On the James Street facing side, the fence will connect to a pier that frames one side of a patio/deck located on the east side of the house. J. Wiles explained that they were seeking privacy and security, noting that burglars had attempted to enter their house from the patio and on occasion the family is approached by panhandlers who walk over from James Street while they are on their patio. In discussion, B. Haley noted that part of the character of their yard was the openness to James Street. He recommended that they consider a shorter solid fence (approximately 4' tall) topped by a rectangular lattice (approximately 2' tall), which would provide the screening and privacy that they desired while helping to maintain the appearance of openness of the yard. L. Tonzi made a motion to

accept the application as submitted with the recommendation that the owners consider the proposed lattice top. J. Marshall seconded the motion. In discussion, J. Wiles stated that they would consider the lattice. He also clarified that the fence would be natural cedar and not painted or stained. The board approved the motion unanimously.

CA-21-07 251 Brattle Road. Bob Abbott (project architect) presented the application to construct a new sunroom addition at the rear of the house following the footprint of an existing deck. The addition will have casement windows and a hipped roof that match the house. The siding and paint colors will match those of the house. D. Radke reminded the board that the property is a non-contributing resource within the preservation district and that the addition will be minimally visible from the street. D. Leary made a motion to approve the application as submitted, which was seconded by C. Carter. The motion was approved unanimously.

CA-21-08 115 Wendell Terrace. Chris Fernandez (applicant) presented the application to abandon and remove the driveway and curb cut on the south side of the house and to install a new driveway and curb cut on the north side of the house. The existing parking pad at the rear of the house will be converted to garden and lawn. The garage doors will be moved from the south side of the garage to the north side and reused. The existing garage door openings will be infilled and stucco-faced to match the stucco on the house. The existing driveway gate will be replaced with fencing to match the existing fence. The new driveway entrance will have a replacement gate similar to what is there now.

In discussion, B. Haley asked the applicant about the landscape features at the front of the house in relation to the new driveway. He recommended strongly that the applicant hire a landscape architect to assist in designing the new driveway in order to protect important landscape features. C. Fernandez noted that he intended to hire a landscape professional to develop the specific location of the driveway. He also noted that this application was for the driveway only. He intended to return to the board with plans for new garage doors, and the installation of a pool and other landscape features. The only exception was that he is seeking to remove a diseased crabapple tree and Norway maple.

J. Marshall made a motion to approve the application for the relocation of the driveway and removal of the two trees, which was seconded by T. Cantwell. In discussion, B. Haley stated that in his opinion the plans for the driveway were underdeveloped. The board approved the motion on a majority vote; B. Haley voting to deny.

### **ADJOURN**

The meeting was adjourned at 9:15 AM.