



**Landmark Preservation Board
Thursday, April 19, 2018**

Meeting Minutes

Common Council Chambers

CALL TO ORDER

Chairman Don Radke called the meeting to order at 8:30 a.m.

ROLL CALL

Members Present: Tom Cantwell, Bob Haley, Dan Leary, Julia Marshall, Don Radke, Jeff Romano, Joe Saya, Lisa Tonzi

Excused: Cynthia Carter

Staff: Kate Auwaerter

APPROVAL OF MINUTES

J. Romano made a motion to approve the minutes of March 1, 2018 as submitted, which was seconded by B. Haley. The motion was approved unanimously.

B. Haley made a motion to approve the minutes of April 5, 2018 as submitted, which was seconded by J. Romano. The motion was approved unanimously.

OLD BUSINESS

No Old Business

NEW BUSINESS

CA-18-01 1408 Park Street (St. John the Baptist/Holy Trinity). Ed King (Catholic Diocese of Syracuse) presented the application for the repair of the steeple at St. John the Baptist/Holy Trinity Church, which was damaged in a wind storm on April 4. During the storm, one of the circular windows and its decorative surround had blown off the steeple and fallen onto the west aisle roof. In 2016, another of the circular windows had fallen during a similar storm. At that time, the hole had been patched over and no further repair or restoration had been attempted. After this most recent storm, the Fire Department had roped off the sidewalk because of the danger posed by the condition of the remaining steeple windows as well as the falling slates. E. King explained that the parish was committed to saving the steeple; however, the cost of a full restoration was too great for the small congregation. D. Radke noted that D. Leary, B. Haley, K. Auwaerter and he had met with E. King and Fr. Daniel Caruso on site to discuss the emergency situation.

E. King noted that a structural engineer had determined that the structural framing of the steeple was sound. However, the slate roof and all the wood features of the steeple are in poor condition. The proposed scope of work includes the following: the octagonal form of the steeple will be retained. The metal pyramidal hips and wooden dormers at the base of the steeple will be repaired or replicated. (Replication of the trim work on the dormers is to be determined.) The dormers will be painted white and the dormer roofs will be clad in copper. The two remaining large circular windows, which are located approximately a third of the way up the steeple, will be removed. One of the windows will be removed and placed in storage for possible future replication and reinstallation. The small circular windows located approximately two-thirds of the way up the steeple will be removed and at least one will be removed and stored for possible future replication and reinstallation. The metal cone that caps the steeple as well as the steeple cross will be repaired and reinstalled. The metal ridges that run from the steeple base to the cap will be replaced in copper. The polychrome slate roof will be removed and

replaced in asphalt. The Board discussed both the color and shape of the proposed replacement asphalt shingle. After review, the Board and E. King agreed that the CertainTeed Carriage House “Stonegate Gray” shingles appeared to provide an acceptable shape and color range.

B. Haley made a motion to approve the scope of work as described, which was seconded by J. Romano. In discussion, D. Radke asked the Board to approve the formation of a subcommittee that could meet with E. King to discuss any changes in the scope of work once the scaffolding is up and the contractors are able to get a closer look at the condition of the steeple. The motion to approve the scope of work passed unanimously and the Board also approved the formation of a subcommittee, as needed.

DISCUSSION

223 Brattle Road (new garage): Adam Parente (owner) provided sketches of the proposed three-car garage to replace an existing two-car garage. The new garage will reuse a portion of the original garage’s foundation wall along the northern side of the property. The proposed garage will have a two-bay section with a hip roof and a single-bay section that will be stepped back with a side-gable roof. Upon review of the sketches, the Board recommended the following: the pitch of both roofs should be the same, which will lower the ridge line of the single-bay section; the new garage doors should be plain without the proposed strapping and other decorative details; and the new garage should replicate the corner board trim of the original garage.

In preparation for a Certificate of Appropriateness application, the Board requested that A. Parente provide scale drawings and an accurate site plan as well as materials list. K. Auwaerter encouraged him to discuss the new garage design with the permit staff to make sure that it meets all relevant building codes prior to submitting an application to the Board for approval.

Preservation Ordinance Update: K. Auwaerter stated that she would debrief the Board on the revisions to the Preservation Ordinance at an upcoming meeting. The revised ordinance is part of the ReZone project.

Upcoming Training Session: K. Auwaerter reminded the Board that after the May 3, 2018 meeting, Ted Bartlett would be providing the Board with a primer/refreshers course on evaluating the “seven aspects of integrity” when considering properties for local designation.

ADJOURN

The meeting was adjourned at 9:15 AM.