



*SYRACUSE  
LANDMARK  
PRESERVATION  
BOARD*

**Landmark Preservation Board  
Thursday, October 17, 2019  
Meeting Minutes**

Common Council Chambers

**CALL TO ORDER**

Vice Chair Bob Haley called the meeting to order at 8:30 a.m.

**ROLL CALL**

Members Present: Cynthia Carter, Bob Haley, Dan Leary, Lisa Tonzi

Absent: Tom Cantwell, Julia Marshall, Don Radke, Jeff Romano, Joe Saya

Staff: Kate Auwaerter

**APPROVAL OF MINUTES**

The Board lacked the required quorum of its membership, so no vote was taken on the minutes of September 19, 2019.

**OLD BUSINESS**

CA-19-17 224 Brattle Road (porch replacement). The applicant was not present. The Board continued to hold the application open pending submission of revised plans for the front porch. In discussion, B. Haley and D. Leary noted that they would prefer to see the applicant reinstall a flat roof with a slight pitch and gutters and downspouts to either side to direct water away from the house.

**NEW BUSINESS**

***Certificate of Appropriateness***

CA-19-20 332 Berkeley Drive. The applicant was not present. K. Auwaerter explained that the application called for replacing the deteriorated, wood front steps with pre-cast concrete steps with decorative brick risers. The steps will be the same dimension as the current steps. The sidewalls will be concrete to match the foundation walls. In discussion, the Board recommended that the applicant eliminate the brick riser detail because the color and texture of the new brick would be hard to match with existing brick of the porch landing.

In addition, the brick on the steps is proposed in a running bond pattern which does not match the bond pattern of the landing. The Board also recommended that the steps be stained a dark grey. K. Auwaerter stated that she would communicate these recommendations to the applicant. No vote was taken.

***Zoning Referrals***

PR-19-25 S. Salina Street. The Board reviewed the proposal to install a new storefront on the Wilson Building. The property owner proposes to subdivide a large commercial space into two smaller retail spaces, each with its own door. The existing opening is solid glass. The glass will be replaced with a storefront system to match the other storefronts on the building. The Board agreed to recommend approval of the proposal as submitted.

**DISCUSSION**

Local Protected Site Nomination update: 429 N. State Street. K. Auwaerter reported that the Planning Commission had approved the Board's petition to designate 429 N. State Street as a local Protected Site. The designation would be placed on the next available Common Council agenda for a final vote. She also noted that she and Don Radke had met with Councilor Latoya Allen at a Neighborhood Preservation Committee meeting to discuss the role of the Board. They discussed the need for better communication between the Board and Common Council, especially in relation to the designation of properties as Protected Sites.

Comprehensive Historic Resources Survey (Phase 1 and 2). K. Auwaerter reported that the first phase of the comprehensive historic resources survey of the city was complete. The consultants identified an additional 38 properties as potentially eligible for the National Register within the survey area, which includes all neighborhoods of the city north of I-690. In addition, the consultants delineated two new historic districts: Shotwell Park and Franklin Square.

Finally, K. Auwaerter announced that the RFP for consulting services for Phase 2 was due back in November. Phase 2 includes neighborhoods south and west of I-690. K. Auwaerter shared the survey map with the Board members present. B. Haley noted the planning materials available for areas within the survey boundaries including the Southside Gateway Plan and the Pattern Book for Syracuse Neighborhoods.

**ADJOURN**

The meeting was adjourned at 9:15 AM.