

**SYRACUSE
LANDMARK
PRESERVATION
BOARD**

Certificate of Appropriateness Application

Case Number: CA-18-18

Submit by mail or by hand to:

Syracuse Landmark Preservation Board
City Hall Commons, Room 512
201 E. Washington Street
Syracuse, NY 13202

Electronic submissions to: SLPB@syr.gov

APPLICATION

- I. Applicant's Name: Jennifer Abdella
Address: 338 Berkeley Dr. 13210
Phone: 301.481.0811 email: jen.abdella@gmail.com
- II. Work is proposed for property at (address): 338 Berkeley

This property is:

- individual Protected Site
 located within a Preservation District

- III. This application is for the following (check as many as appropriate; complete only the parts indicated with each work item):

- Partial or complete demolition (Complete Part 1)
 Alteration to texture or material composition of building exterior (Complete Part 2)
 Alteration to texture or material composition of building interior (only if interior is designated a Protected Site; Complete Part 2)
 Change in color (Complete Part 3)
 Cleaning (Complete Part 3)
 Addition to existing building (Complete Part 4)
 New building construction (Complete Part 4)
 Alteration to site including excavation, change in land contours, installation of pavement for parking lots, driveways, or sidewalks (Complete Part 5)
 Deposit of refuse or waste material (Complete Part 5)
 Change in signage or advertising (Complete Part 6)

Applicant's Signature: Jennifer Abdella Date: 10 Sept 2018

Owner's Signature: Jennifer Abdella Date: 10 Sept 2018

**Submission of this application or approval of a Certificate of Appropriateness does not relieve the applicant of his/her responsibilities in obtaining other permits and/or approvals as prescribed by law. The Syracuse Landmark Preservation Board uses the United States Secretary of the Interior's Standards as guidelines for review of proposals. A copy of these standards is available at the SLPB office or online at <http://www.nps.gov/hps/tps/standguide/>.*

Alteration: Part 2

2-1 Please describe the nature of the work for which the Certificate of Appropriateness is being sought:

Replace rotting, ~~wooden~~ octagonal window (not original) w/ rectangular wood window of approximately the same size.

2-2 Is the history of existing materials and building components known?

Yes

No

2-3 Does the alteration attempt to return the building to a known former appearance?

Yes

No

Unknown

2-4 Does the proposal call for the covering or removal of existing materials or finishes? (i.e. installation of new siding).

No

Yes (please explain what will be covered or removed).

Window + trim will be replaced to match that on house.

2-5 Materials to be removed or covered are:

Part of the original building

Part of a subsequent addition (please give date if known _____).

Not Known

2-6 Can materials that are to be covered or removed be exposed or reattached in the future without damage?

Yes

No

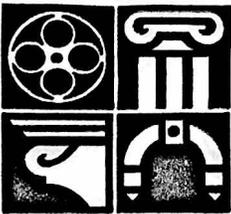
2-7 Please submit the following: photos of the existing building and site of proposed work; site plan and elevation drawings of proposed alteration; materials list; and manufacturer's cut sheets or other descriptive materials that illustrate the proposed alteration.

Cleaning/Painting: Part 3

- 3-1 This application is for:
- Painting of building exterior
 - Cleaning of building exterior
 - Painting of building interior (only if interior is designated).
 - Cleaning of building interior (only if interior is designated).
- 3-2 The components to be painted and/or cleaned are made of: _____
- 3-3 The cleaning process that is being proposed is: _____
- 3-4 Do new colors match a previous color scheme?
- Yes
 - No
- Please submit color chips of proposed colors if proposed colors are different from existing scheme.**

Additional/New Construction: Part 4

- 4-1 This application is for:
- Addition to existing structure
 - Construction of new building
- 4-2 Is proposed addition or new construction in public view from neighboring streets?
- Yes
 - No
- 4-3 What is the purpose of the proposed addition or new building? _____
- 4-4 Describe how the new construction is compatible in scale, materials, and texture to the design of the existing structure and the character of surrounding buildings: _____
- 4-5 **Submit a site plan, elevation drawings and a materials list for the new construction.**



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Certificate of Appropriateness Application

Case Number: _____

WINDOW SURVEY FORM

Required for all window replacement projects

I. Applicant's Name: Jennifer Abdella
 Address: 338 Berkeley Dr.
 Phone: 301 481-0811 Email: jen.abdella@gmail.com

II. Work is proposed for property at: 338 Berkeley Dr.

III. Existing Window Description

Year property was built 1940 (?)

Are the windows original to the property?

- Yes some No. Approximate year of replacement? 1990s
some

Style(s) of existing windows:

	Number of each style
<input type="checkbox"/> Double-hung (bottom and top sash can open)	<u>11</u>
<input type="checkbox"/> Single-hung (only one sash opens)	<u>3</u>
<input type="checkbox"/> Casement (sashes swing outward, hinges at sides)	<u>6</u>
<input type="checkbox"/> Hopper (swings inward, hinge at the bottom)	_____
<input type="checkbox"/> Awning (swings outward, hinge at the top)	_____
<input type="checkbox"/> Pivot (rotates open on a center pivot)	_____
<input type="checkbox"/> Fixed (fixed glass into frame that does not open)	<u>5</u>
<input type="checkbox"/> Other: _____	_____

Total number of windows in property 25

Total number of windows you wish to replace 1

Existing window material(s):

- Wood Lead
 Steel Other _____

Does your property have storm windows?

- No Yes. If yes, type (interior or exterior) and material: exterior, metal

IV. Project Description

Please describe the issues that you hope to address with the replacement of the windows:

Fixed glass octagonal window (not original) with rotten frame. Replace window + trim that has rotted with a window that is more consistent with the rest of the house.

V. Documentation of Window Condition

Please photograph every window proposed for replacement. The photographs should illustrate the conditions you seek to address. Each photograph should be numbered and keyed to a drawing (elevation) legend or image of the side of the property where the window is located.

Alteration of Site: Part 5

5-1 This application is for:

- Deposit of refuse
- Alteration to site

5-2 Describe the nature of the work for which the Certificate of Appropriateness is being sought: _____

5-3 Does the proposed alteration call for removal of site components such as plantings, trees, fencing, walkways, outbuildings, gates, and/or other elements?

- No
- Yes (Please explain)

5-4 How will the proposed alteration to the site change the character of the property? (e.g., parking in public view in front of structure). Please explain: _____

5-5 Include photos, or drawings of the existing and the existing site and the locations of proposed site changes.

Signage: Part 6

6-1 The proposed signage is:

- Wall sign
- Projecting
- Sign on awning
- Window signage
- Other (Please explain) _____

6-2 Describe and illustrate the design of the proposed signage: _____

6-3 Include a drawing of the sign and photos of the building façade showing the size of the sign and where the sign will be located.

6-4 Describe and illustrate how the proposed signage will be attached to the building.

338 Berkeley – Window to be replaced.



Window to be replaced is the octagonal one on the first floor. All first floor windows shown are replacements (circa 1990s?). Upstairs windows are original.



The window is rotted and the shape is not consistent with the rest of the house. It will be replaced with a rectangular, double sash window of similar size.

ERIE MATERIALS MILLWORK ESTIMATE

INC. BUILDING MATERIAL DISTRIBUTORS

SYRACUSE 315-455-7434 315-253-9703 315-455-9275
 AUBURN 315-253-9703 607-773-8006 607-773-8006
 BINGHAMTON 607-773-8006 607-773-8006 607-773-8006
 ELMIRA 607-739-3399 570-346-3390 570-346-3390
 SCRANTON 570-346-3390 570-346-3390 570-346-3390
 UTICA 315-732-6646 315-732-6646 315-732-6646
 WATERTOWN 315-779-9243 315-779-9243 315-779-9243
 FAX: 607-739-3887 FAX: 570-346-3477 FAX: 315-732-5424 FAX: 315-779-9253
 DATE ESTIMATE 9/12/18

VENDOR (COMPANY) _____
 VENDOR CONTACT Perken
 ERIE SALESMAN _____

CUSTOMER NAME Jen Abdella PHONE NO. _____
 JOB NAME 338 Berkley Dr FAX NO. _____
 CONTACT _____ CELLPAGE _____
 JOB ADDRESS DIRECTIONS: _____

ERIE ESTIMATE NO. _____ ORDER DATE _____ ERIE ORDER NO. _____

QTY.	DESCRIPTION	COLOR	GLASS TYPE	SCREEN	GRID TYPE	HANDING	JAMB SIZE	TYPE OF JAMB	CASING	OTHER	PRICE	EXTENDED TRADE
1	24x48	WOOD	F.6.	Full			4 1/2"		3 1/2 Flat			623.00
	Trim Line Windows											
	L 300 Full Frame											
	WOOD WINDOW											
	3 1/2 Flat Casing 3 sides											
	Sill nose AT Sill											
	* Obscure Glass ADD			47.00								
	* Low E / Argon			40.00								

ADDED NOTES:

NO CANCELLATIONS ON SPECIAL ORDERS
 NO RETURNS ON SPECIAL ORDERS
 PRICES AND UNIT AVAILABILITY ARE SUBJECT TO CHANGE WITHOUT NOTICE

SUB TOTAL	
TAX %	
DELIVERY CHARGE	
TOTAL	

WHITE - OFFICE

YELLOW - SALESMAN

PINK - CUSTOMER



TrimLine
WINDOWS INCORPORATED

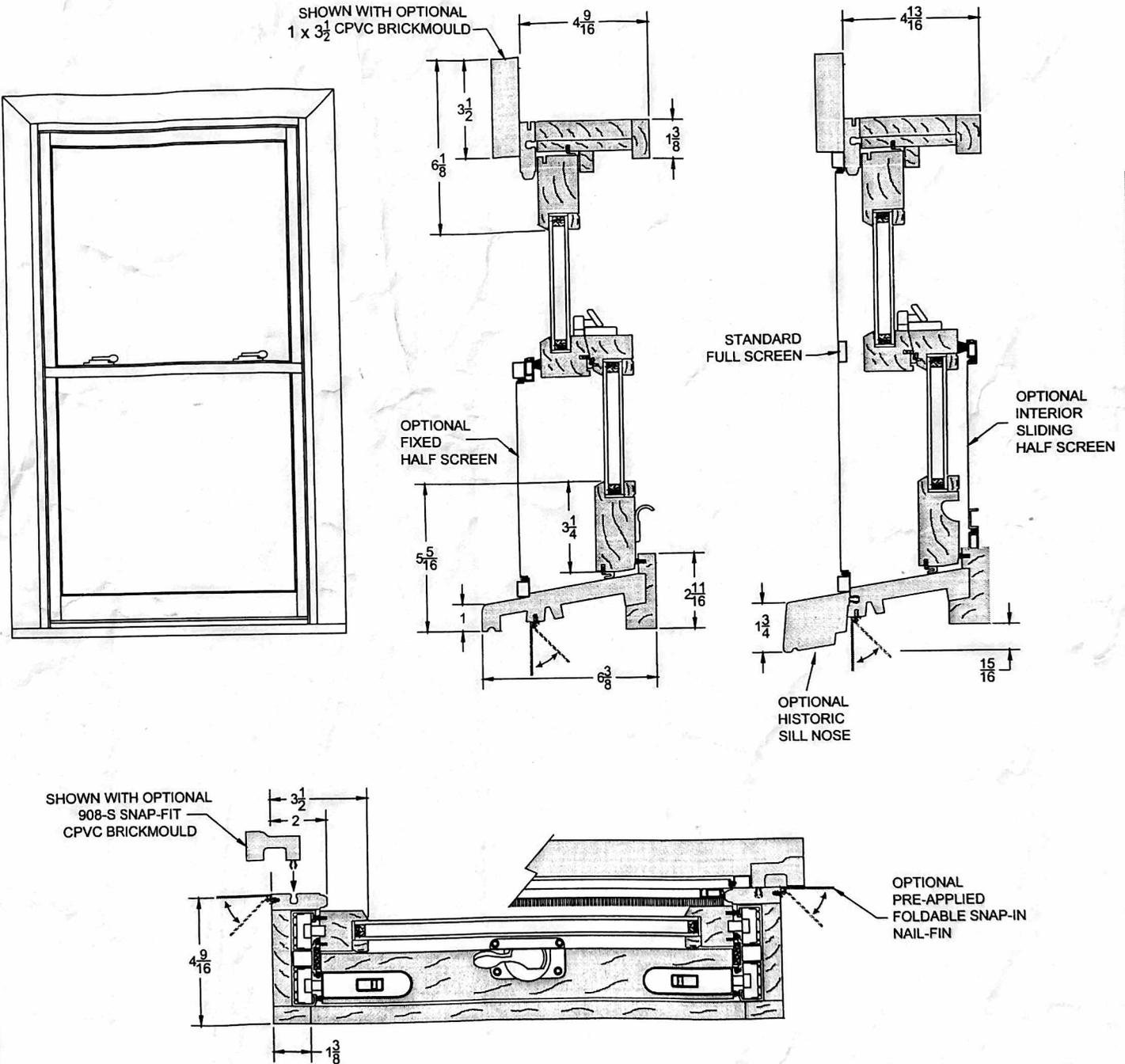


Liberty Wood Series

L300 Full Frame with Choice of Brickmould

PAGE
24
LIST PRICE
SEPT/2016

LIBERTY
Wood Windows



cPVC



PINE (STD.)
OR MAHOGANY

ALL AVAILABLE SCREEN OPTIONS SHOWN ABOVE

See page 52 for screen pricing.