



## City of Syracuse Freedom of Information Law Application

Return completed application to:  
Office of the Corporation Counsel  
233 E. Washington St. • 300 City Hall • Syracuse, N.Y. 13202  
(315) 448-8400 (Main) • (315) 448-8381 (Fax) • E-mail: FOIL@syr.gov.net

There is a 25¢ per page copying fee • No charge for documents sent via email\*  
Payment instruction provided upon completion of request, please do not send cash with this application

### Applicant Information:

\_\_\_\_\_  
Today's Date

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Name

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Firm or organization (if applicable)

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Email\*

### For Police or Fire Reports:

- 911 calls are not maintained by the City of Syracuse; please refer to the Onondaga County 911 Center •
- C.O.P.S. video footage is maintained by the City of Syracuse for 30 days after the incident date •

\_\_\_\_\_  
Police or Fire Report

\_\_\_\_\_  
Incident Address

\_\_\_\_\_  
Report #

\_\_\_\_\_  
Date of Incident/Date Range

\_\_\_\_\_  
Name of Person 1 Involved

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Name of Person 2 Involved

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Describe requested record(s) in detail (i.e. accident reports, incident reports, photographs, etc.)

### For Code Enforcement, Zoning, or any other department:

\_\_\_\_\_  
Address of interest (if applicable)

\_\_\_\_\_  
Date Range

\_\_\_\_\_  
Describe requested record(s) in detail (i.e.: code violations, permits, licenses, zone check, CO, CA, contracts, etc.)